



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING  
MINUTES**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**  
Tuesday, January 21, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Melissa Carlin - Present  
Director Taffy Brock - Present  
Director Alan Davis - Present  
Board Vice Chair Terry Tincher - Present  
Michael Pollack, General Manager - Present  
Evelyn Aguilar, Board Secretary - Present

**Note: This meeting was recorded by the District**

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 17, 2024

b. Regular Board Meeting Minutes and Warrants of December 17, 2024

**Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of December 17, 2024 and (b.) Regular Board Meeting Minutes and Warrants of December 17, 2024 made by Director Davis and 2<sup>nd</sup> by Director Brock.**

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Board Vice Chair Tincher - Aye

2. Warrants – None
3. Awards of Contracts – None

**NEW BUSINESS**

**1. Discussion/Action: Appointment of New Director to fill vacant seat**

- Guillermo “Gill” Perez had submitted an application for the vacant Board seat. The Board asked him a few questions about his background and why he would like to join the Board. He said he would like to help improve the community.

**Motion to appoint Gill Perez as the next Board member made by Director Davis and 2<sup>nd</sup> by Director Carlin.**

Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Board Vice Chair Tincher - Aye

- Mr. Perez immediately took his Oath of Office, then attended the rest of the meeting as a Director.

**2. Discussion/Action: Reorganization of the Board of Directors**

**Motion to appoint Director Terry Tincher as Board Chair made by Director Davis and 2<sup>nd</sup> by Director Carlin.**

Director Perez - Aye  
Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Board Vice Chair Tincher - Aye

**Motion to appoint Director Taffy Brock as Board Vice Chair made by Director Davis and 2<sup>nd</sup> by Director Carlin.**

Director Perez - Aye  
Director Carlin - Aye  
Director Brock - Aye  
Director Davis - Aye  
Board Chair Tincher - Aye

**Community Action Committee: No longer necessary. Dissolved.**

Finance & Audit Committee:	1 <sup>st</sup> : Tincher	2 <sup>nd</sup> : Carlin	Alt: Perez
Personnel Committee:	1 <sup>st</sup> : Tincher	2 <sup>nd</sup> : Carlin	Alt: Brock
SGPRWA Committee:	1 <sup>st</sup> : Brock	2 <sup>nd</sup> : Davis	Alt: Carlin
San Gorgonio Pass Water Agency:	1 <sup>st</sup> : Brock	2 <sup>nd</sup> : Davis	Alt: Perez
Special Projects Committee:	1 <sup>st</sup> : Tincher	2 <sup>nd</sup> : Carlin	Alt: Perez

**3. Discussion: Well #5: Well Tec Invoices**

- At the December Board Meeting, the Board authorized up to \$180,000 for the repairs to Well #5 (which was pulled due to a "wobble"). The pump needs to be replaced. So far, the total invoices received add up to \$144,518. An additional estimate of \$12,000 was provided in the morning to remove debris from blocking the perforations. This brings the total up to \$156,518.

**4. Discussion: Bank Transfer – Transferred \$85,000 from Chase General to CA CLASS**

- Since the Chase-General account balance was exceeding \$250,000, \$85,000 was transferred to the CA CLASS account so that more interest could be earned.

**OLD BUSINESS**

**1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**

- New SGPWA Director Sarah Wargo was present and shared some updates:
  - She congratulated Gill Perez on being appointed to the Board of Directors.
  - She said the Heli-Hydrants project is moving forward, and memorial plaques are expected to be placed on the two Heli-Hydrants.
  - SGPWA hosted a GM Meeting with GMs from local water agencies, and preparedness for fires was a big topic. There was discussion of having generators available, and ensuring that enough water is available in case of a fire. Being prepared for fires has been tricky with the frequent power outages.
  - She also said that she is the Chair for the conservation committee, which she is very excited for.

**2. Discussion/Action: Community Involvement**

- Nothing to discuss.

**UPDATES**

**1. Update: CWD Operations Report  
(by GM Pollack)**

- GM Pollack met with Emmett Campbell and Erik Howard to discuss the engineering aspects of the Heli-Hydrants. It was determined that each tank can easily be filled in less than 10 minutes. There had been concern that the device at Tank #1 would take longer to fill, so the pipe size was increased to increase the pressure.

- The olive trees on Main St. were trimmed by Romberg Tree Service for \$3,850, which is the same price that they charged 3 years ago.
- Well #5 has been brushed & bailed, and the new equipment with an additional 40' will be installed.
- The Water Tech II position was posted to the District website, and a new employee has been hired.
- Ellen Koumparis retired, and Kaitlynn Nouwels has taken over as Customer Accounts Representative.
- The District was not selected for the Cyber Security grant that would have funded the replacement of the servers. The District will end up paying for the upgrades. Director Carlin suggested finding out why the District was not selected.
- The SGPWA GM Meeting was held on 01/14/2025. Management from Banning, Beaumont, MBMI, and Cabazon Water District were present.
- Babcock Laboratories' prices are not increasing this year. Krieger & Stewart, Eide Bailly, and several other vendors will likely be increasing their rates this year.
- This is the 3<sup>rd</sup> week in a row with multiple days of no power. GM Pollack is looking into purchasing a generator for the office. If the total cost is under \$20,000 (the GM's spending limit), he will purchase it ASAP.

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Rosemarie Vasquez shared that this was the first Board meeting she has attended, and she found it very interesting.

### **GENERAL MANAGER/BOARD COMMENTS**

#### **1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- **Suggested agenda items from Board Members.**

#### **2. Management Comments**

**Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)**

- GM Pollack reiterated that there is a great need for generators to power the office and Wells in the event of a power outage.

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Carlin said that at Ellen Koumparis' retirement party, a staff member brought up safety concerns. This topic will be discussed at a personnel meeting in the near future.

**MISCELLANEOUS**

1. Future Board Items/Next Board Meeting Date(s)

- a. 01/22/2025 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- b. 01/27/2025 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- c. 02/03/2025 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- d. 02/13/2025 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- e. 02/18/2025 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- f. 02/18/2025 (Tuesday) at 6:00 PM: Regular Board Meeting
- g. TBD: Community Action Committee at the Cabazon Library
- h. TBD: Personnel Committee Meeting


**ADJOURNMENT**

Motion to adjourn at 6:46 PM made by Director Carlin and 2<sup>nd</sup> by Director Davis.

Director Perez - Aye  
Director Carlin - Aye  
Director Davis - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

Meeting adjourned at 6:46 PM on Tuesday, January 21, 2025

  
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Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District

  
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Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*